



Center for International
Law and Policy



CILP FIELD PLACEMENT AND EXTERNSHIP PROGRAM

Instructions and Applications 2019

Program Description:

The Center for International Law and Policy offers a semester-long field placement externship whose learning objective is:

To allows students to put classroom learning into practice in a real-world setting. By placing students in settings in which they learn valuable lawyering skills in context, in courses, and experiences that are connected to classroom learning, the experiences help students learn by doing and connect theory to practice. Students undertake legal and factual analysis in actual practice settings, developing professional practices and an understanding of a lawyer's ethical obligations through their field placement work. These experiences expose students to issues of policy, ethics, and the operation of a legal system in a manner that is difficult to simulate in the classroom alone. The structure of the courses, with the related distant learning component, allows students to discuss, and reflect on, their work with peers and faculty members.

This externship program qualifies for 11 credits (pass/fail) in addition to 2 credits (graded upon completion of a research paper). The student must work 35 hours a week for the duration of a regular semester (15 weeks) and be supervised on-site by an attorney.

The CILP program offers academic credit only for those placements that have been pre-approved by New England Law | Boston. Currently, these include:

- ✓ **The U.S. State Department** (Washington, D.C.) [*Fall only*]
 - Bureau of Population, Refugees, and Migration (PRM)
 - Bureau of Democracy, Human Rights, and Labor (DRL)
 - Bureau of Oceans and International Environmental and Scientific Affairs
 - Other possible Bureaus with an international focus may also be applied to:
<https://www.state.gov/r/pa/ei/rls/dos/1718.htm>
- ✓ **The Special Tribunal for Lebanon** (The Hague, the Netherlands)
- ✓ **The International Bar Association, Institute for Human Rights** (London) [*Spring only*]
- ✓ **The International Criminal Court** (The Hague, the Netherlands) *Note: this placement requires a 6-month commitment starting the summer before and may include 1 skills credit for that time.*
- ✓ **Accountability Counsel** (San Francisco)

Perquisites and Application Process:

Students should have taken Public International Law before their placement. Ideal candidates should have a 3.0 GPA, good references, and a demonstrated commitment to international law.

Students in their first year of law school should alert Professor Laplante of their interest by emailing her the CILP Externship Application Form before the end of this first year; **see Annex I below.**

Students may then apply to the CILP program at the start of the spring semester of their 2L year by filling out the International Field Placement and Externship Application Form; **see Annex II below.**

Both of these forms should be emailed to Professor Laplante (llaplante@nesl.edu) no later than February 1.

Students accepted into the CILP Field Placement Program will then need to apply to the official internship program of the institution they selected. The CILP director will assist them with this process. **NOTE:** Being accepted into the CILP Field Placement Program does not guarantee a placement with the host institution since this decision is made through the internal, competitive process of each organization.

Annex I: Preliminary Application Form

CILP EXTERNSHIP APPLICATION FORM

First and last name:

Year of law school:

International law courses taken (both at New England Law | Boston and elsewhere):

GPA:

Languages:

Email:

Phone:

Professor at New England who could give you a reference:

Externship Preference:

Mark the following externships in order of preference (1 through 4, with 1 being your top interest). If you are not interested in a particular placement, leave it blank:

_____ **The U.S. State Department** (Washington, D.C.) [*Fall only*]

_____ **The Special Tribunal for Lebanon** (The Hague, the Netherlands)

_____ **The International Bar Association, Institute for Human Rights** (London) [*Spring only*]

_____ **The International Criminal Court** (The Hague, the Netherlands). [*Fall only*]. *Note: this requires a 6-month commitment starting the summer before and may include 1 skills credit for that time.*

_____ **Accountability Counsel** (San Francisco)

Not-for-Credit Summer Internship Opportunities

1. Are you interested in being referred by CILP to work with Center for International Legal Studies (CILS)(<http://www.cils.org/>), which offers a service to match students with overseas internships in foreign law firms for a minimal fee? **Please check your answer below.**

CILS charges an application fee of \$250 for their service of finding a placement but refunds that fee if they are not successful in placing the student (unless the student withdraws unilaterally). If they do succeed with the placement, they then charge \$400. CILS also monitors the placements, collecting students' work journals and reflective essays and inviting confidential feedback from hosts firms and students during the internships (and intervening in the placement if necessary).

___ **Yes**

___ **No**

2. Are you interested in working with the Foundation for International Human Rights Reporting Standards ("FIHRRST"), which promotes human rights through compliance standards and monitoring? **Please check your answer below.**

FIHRRST is the Jakarta, Indonesia-based operational wing of the Association for Human Rights Reporting Standards, a not-for-profit association established in Brussels in 2014.

___ **Yes**

___ **No**

Annex II: Application Form for the CILP Field Placement and Externship Program

International Field Placement and Externship Application Form

Instructions:

The Center for International Law and Policy (CILP) is currently accepting applications to participate in the CILP Field Placement and Externship Program for students in their third year at New England Law | Boston. Any 2L New England Law JD candidate can apply to participate in the externship program. Applicants who can demonstrate a strong academic record, commitment to international law, and a capacity for leadership are prioritized. Students must have a minimum 3.0 GPA and have successfully taken the Public International Law class.

Students are responsible for the cost of their flights, room, and board during their externship. Students will also still qualify for federal student aid because they will be taking the required full-time credit hours. The federal aid disbursement may be adjusted depending on expenses.

Application Process:

Applications should be submitted by February 1 and will be reviewed on a rolling basis. Students accepted into the program will be notified by April, depending on the given externship. If selected by the CILP Field Placement and Externship Committee, the student will receive assistance from CILP with the official application process of the host institution. To apply, please submit the following electronically to Professor Laplante at llaplante@nesl.edu:

1. Cover letter
2. A completed CILP Externship Application for Internal Review (on the next page)
3. A résumé including both law school and previous work and educational experiences (include your GPA from graduate and undergraduate education)
4. Law school transcript
5. A concise written statement presenting your reasons for seeking an internship placement explaining how your interests and experience (academic and non-academic) meet the expectations of the externship program, and your expectations and the perceived benefits of the placement to their future career (maximum 400 words)
6. A recent, unedited writing sample (maximum 2 pages, single spaced, type written; this may be an excerpt from a longer writing sample)
7. A list of 2 references, including at least one from the New England Law faculty (These references should be willing to write a letter if you are selected in the first stage of the application process.)
8. Times you are available for an interview

CILP Externship Application for Internal Review

First and last name:

Current address:

Permanent address:

Phone:

New England Law email:

Personal email:

GPA:

Foreign language(s) and proficiency level(s):

Previous course work in international law and immigration/refugees (undergraduate courses should also be listed):

Extracurricular activities or membership related to international law:

Emergency contact information:

Name:

Phone:

Email:

Relationship:

List all dietary or medical considerations:

Please describe any prior experience in foreign travel:

Do you have a current passport? ____ Yes ____ No

Have you ever been placed on academic probation? ____ Yes ____ No

Externship Preference:

Mark the following externships in order of preference (1 through 4, with 1 being your top interest). If you are not interested in a particular placement, leave it blank:

_____ **The U.S. State Department Bureau of Population, Refugees, and Migration (PRM)**
(Washington, D.C.) [*Fall only*]*

_____ **U.S. State Department Bureau of Democracy, Human Rights, and Labor (DRL)**
(Washington, D.C.) [*Fall only*]*

_____ **The U.S. State Department Bureau of Oceans and International Environmental and Scientific Affairs** (Washington, D.C.) [*Fall only*]*

_____ **The Special Tribunal for Lebanon** (The Hague, Netherlands)

___ Fall

___ Spring

_____ **The International Bar Association** (London) [*Spring only*]

_____ **Accountability Counsel** (San Francisco)

***Note: If you have an interest in another Bureau that has an international law theme please indicate which one: <https://www.state.gov/r/pa/ei/rls/dos/1718.htm>. All State Department placements are fall only.**

Please submit these completed forms and other required application materials electronically to Professor Laplante at llaplante@nesl.edu by February 1. Please contact Professor Laplante if you have questions as well.