

**New England Law | Boston**  
**Summer Fellowship Placement Approval Request**

**INSTRUCTIONS:** Students who have secured a summer fellowship and wish to receive a stipend must fill out and email this form to the appropriate faculty or staff member for approval (noted below). Include “Summer Fellowship Placement Approval Request” in the subject line of the email. Only 1LD, 1LE, and 2LE students are eligible to apply.

For positions independently secured in the private sector, contact Professor Karol ([pkarol@nesl.edu](mailto:pkarol@nesl.edu)); for the public sector and nonprofit organizations, contact Professor Siegel ([dsiegel@nesl.edu](mailto:dsiegel@nesl.edu)); and for international positions, contact Professor Laplante ([llaplante@nesl.edu](mailto:llaplante@nesl.edu)). For all positions that were posted on the Symplicity site, contact Director of Career Services Mandie LeBeau ([mlebeau@nesl.edu](mailto:mlebeau@nesl.edu)).

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**Student Information**

Full Name:

Law School Email Address:

Phone Number:

Summer Address (Street/City/State/Zip Code):

Year in School (Please Check One):    1LD (01)        1LD (02)        1LE        2LE

**Placement Information**

Name of Organization:

Address (Street/City/State/Zip Code):

Name of Supervisor:

Title of Supervisor:

Supervisor Email Address:

Supervisor Phone Number:

Website Address (if available):

Is the supervisor a relative of the student?      Yes                      No

Placement Start Date:

Placement End Date:

Placement estimated hours per week:

Private Sector or Public Sector:

Describe the work to be performed by the student:

How did the student find this Summer Fellowship placement?

***By submitting this form, you are representing that all the information on it is true and accurate on the date submitted. You agree to immediately inform the relevant faculty member if any details change.***